

Section A: 2010 Urban Water Management Plan Schedule, Submittal, and Review

This section presents key schedule information for both preparing and adopting a UWMP, as well as for DWR submittal and review.

Schedule

The deadline for adoption of a water supplier's 2010 UWMP is July 1, 2011 (CWC §10608.20 (j)). This date is extended from the normal requirement of December 31 in years ending in five and zero (CWC §10621 (a)) to allow additional time for water suppliers to address the UWMP requirements in the Water Conservation Bill of 2009.

During the preparation and adoption of a UWMP, water suppliers must consider required timelines for public notifications and coordination with other water suppliers, agencies, and organizations. Some of these timelines are new for 2010. They are summarized here and included schematically in Table A-1. The time period depends on the date the water supplier adopts its UWMP. If the urban water supplier plans to adopt a UWMP on July 1, 2011, then the dates shown in Table A-1 apply. If the UWMP is adopted prior to July 1, then the other important dates will need to be adjusted accordingly.

Table A-1 Key water supplier dates for UWMP preparation and submittal, assuming a UWMP adoption of July 1, 2011^a

Action	2011				
	May	June	July	Aug.	Sept.
Release notification for the adoption hearing (May 2, 2011)	◆				
Hold hearing for and adopt UWMP (July 1, 2011)			◆		
Submit UWMP to DWR, State Library, and city/county that receives water from supplier (July 30, 2011)				◆	
Provide copy of UWMP for public review (August 31, 2011)					◆
Provide copies of UWMP to supplied entities (September 30, 2011)					◆

^a The dates shown for each required action are based on an urban water supplier adopting its UWMP on July 1, 2011. If the UWMP adoption date is not July 1, 2011, then the dates shown will need to be adjusted accordingly.

60 days prior to Review/Adoption Hearing: The UWMP Act requires that a hearing be held prior to adoption of a UWMP (CWC §10642). At least 60 days prior to the hearing in which the UWMP is to be reviewed, a water supplier is to notify any

city or county within which it delivers water (CWC §10621). This notification can take place at any time before the 60-day requirement. *Potential date: May 2, 2011.*

Government Code
6066 is specified on
Page 1-2 of this
Guidebook.



Plan Availability and Public Hearing: The UWMP Act requires the water supplier make the Plan available for public inspection and hold a public hearing pursuant to Government Code 6066 (CWC § 10642). This hearing should also include specific discussion of the plan indicating present and proposed future measures, programs, and policies to help achieve the water use reductions (CWC §10608.26(a) and § 10608.36) to achieve compliance with both the requirements for the public hearing prior to adoption and the public discussion on the supplier's per capita water use reduction goals. *Potential date: 2 weeks prior to board adoption.*

30 days after Adoption: The water supplier must submit within 30 days after the UWMP adoption, the Plan along with copies of changes or amendments to DWR, the California State Library, and any city or county within which it supplies water. (CWC §10644(a)). *Potential date: August 1, 2011 (note: July 31, 2011, is a Sunday).*

30 days after Submission to DWR: The water supplier must provide a copy of the adopted UWMP for public review during normal business hours for the 30 days that follow its submission to DWR (CWC §10645). *Potential date: August 31, 2011.*

60 days after Submission to DWR: The water supplier must provide the reliability section and supply-and-demand section of the adopted UWMP to any city or county within which the supplier provides water within 60 days after submitting the adopted UWMP to DWR (CWC §10635(b)). *Potential date: September 30, 2011.*

Plan Submittal

UWMPs submitted to DWR must have a copy of the signed adoption. If the adoption is not included, a copy of the adoption will be requested. The UWMP will not be considered officially submitted until the copy of the adoption is received by DWR.

Beginning with 2010 UWMPs, the full documents may (but are not required to) be submitted to DWR by uploading them on the Internet. In addition, a water supplier can submit specific information required by the UWMP Act directly into an online data management tool. This online data submission is planned to address multiple objectives:

- Provide a consistent and streamlined mechanism for water suppliers to transmit UWMPs to DWR, which the Legislature and Governor directed with the enactment of Water Conservation Bill of 2009
- Acknowledge the significant electronic improvements that have occurred since UWMPs were submitted in 2005
- Support interagency and public exchange of data that water suppliers are required to submit to multiple State agencies
- Facilitate UWMP review

In Part II, Section F discusses related programs, and Section H covers electronic submittal.

- Provide data storage to support future submissions
- Provide a mechanism to review data on regional and statewide levels to track progress toward meeting 20x2020 goals (further discussed in Part II, Section F: Related Programs) and recycled water and desalinated water use

Online submission consists of two parts: submission of the data supplied in the UWMP and submission of the Plan itself. Specific instructions for data and Plan submittal are included in Part II, Section H: Electronic Submittal.

UWMP Data

In previous years, UWMP data have been submitted to DWR only in tables or within printed reports. With the 2010 UWMP cycle, data can be submitted to DWR through DOST. The water supplier can then use this electronic submission to generate the tables submitted as part of the UWMP.

Urban water suppliers can achieve multiple benefits by supporting the development of the data management system. First, water suppliers can track their submitted information. Second, suppliers can streamline subsequent UWMP submittals because it will not be necessary to re-enter basic information. Third, water suppliers will be able to store, track, and use their own data in a central location. Finally, the data will be easily retrieved and compiled into tables included in the UWMP.

UWMP Document

Part II, Section H, includes instructions for electronic submittal.

One printed and one electronic copy of the adopted UWMP are to be submitted to DWR. The date of submittal will be considered the earlier date of the Internet upload or receipt of the printed document.

The electronic version of the UWMP can be submitted by using DOST, sending a CD-ROM with the printed version, or via e-mail. The DOST electronic submittal instructions are included in Part II, Section H: Electronic Submittal. The printed copy of the UWMP is delivered to:

Department of Water Resources
Statewide Integrated Water Management
Water Use and Efficiency Branch
P.O. Box 942836
Sacramento, CA 94236-0001
Attention: Coordinator, Urban Water Management Plans

If delivered by courier or overnight carrier to DWR, use the following street address instead of the PO Box:

901 P Street
Sacramento, CA 95814

One printed copy of the UWMP is to be submitted to the California State Library at:

California State Library
Government Publications Section
P.O. Box 942837
Sacramento, CA 94237-0001
Attention: Coordinator, Urban Water Management Plans

If delivered by courier or overnight carrier to the California State Library, use the following street address instead of the PO Box:

900 N Street
Sacramento, CA 95814

Required Supporting Documents

The UWMP Act requires submittal of applicable supporting documents. Documents that may be considered a part of a UWMP include:

1. A copy of the resolution adopting the UWMP (CWC §10620(a))
2. A copy of the draft water shortage contingency resolution or ordinance (CWC §10632(h))
3. The CUWCC BMP reports that may be submitted as DMM documentation (CWC §10631.5(b)(e))
4. A copy of any groundwater management plan adopted by the urban water supplier, including plans adopted according to CWC, Division 5, Part 2.75 (commencing with Section 10750) or any other specific authorization for groundwater management (CWC §10631(b)(1))
5. A copy of the order or decree adopted by the court or the State Water Board for adjudicated basins and a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree (CWC §10631(b)(2))

The resolutions (Items 1 and 2) and the CUWCC reports (Item 3) must be submitted as integral parts of the UWMP because they are being provided as part of the DMM documentation and, therefore, are required for DMM compliance. Items 4 and 5 may be provided separately from the submitted UWMP in one of three ways:

- Separate electronic (as PDF only) files with the electronic submittal of the UWMP
- Electronic (as Portable Document Format [PDF] only) on a CD accompanying the paper submittal of the UWMP to DWR and the California State Library
- Printed copies with the paper submittal of the UWMP

Because content on the Internet is constantly changing, the submission of a website address alone will not comply with providing the required UWMP elements. Versions of documents in place at the time of the UWMP adoption are required to be submitted with the UWMP.